

76 Community instructions

1. Select “76 Community” link from the website.
2. At the “sign up with your email” input your name, email address and password. **Please note you will need a gmail email to sign up.** To obtain a gmail account simply Google “Gmail log in” to “Create” an email account. We recommend something similar to the following: ccastanos76@gmail.com
3. You will receive an email with a “Secure code” from “Lumora Essential” with your 6 digit code. Input this into the screen.
4. You will now see a screen indicating “SJM Class of 1976 50th Reunion” in the upper left hand side of the screen . This is your “76 Community” portal which works similar to Facebook for communicating to all “Members” (“classmates”).
5. **Home/Discussion** – Similar to a Facebook “Post”, select “Discussion” at the top of the page, and make your comments at “what’s on your mind, (followed by your name)”. This post will be seen by all members.
6. **Chat** – This is used to send messages directly to other members, similar to Facebook Messenger by selecting the blue “Chat” box in the upper right hand corner of the page. Once you select “Chat”, you can either “Search Member” or select the members on the screen (which will only display the classmates who have signed up for 76 Community). A box will then display with the members name and you can send a message in the “Message” box at the bottom of the screen. Select a “+” sign to the left of the “Message” if you would like to add pictures to your message. Then select the arrow to send the message. To confirm your message was sent, simply select "Chat" again and it will display your messages that you have sent directly to other members.
7. **Classmate Spotlight** – We will be requesting from classmates that they send a summary of what they have been doing after high school including family, jobs, travel and other activities. See the Craig Castanos spotlight as an example .
8. At the top of the page is Discussion, Learning, Events, Leaderboard, Members and About. You can ignore all those except Discussion.
9. On the right hand side you can ignore “Leaderboard”.
10. Upper left hand side of page:
 - Home – Similar to Facebook posts, this is the same as selecting “Discussion” and lists in chronological order all the posts made by members (does not include “Chat” messages”).
 - Announcements – This is used by Admin members only.
 - Classmate Spotlight – See #7 above.
 - Your Posts Only – This is a listing of only your posts in “Discussions”.
11. Once you have signed up as a member, simply select your email at the top of the screen when you log in again. Please note you can ignore any requests to update your profile.