

SJM Class of “76

Website instructions – POSTING YOUR PICTURES. Please note you will need a gmail email to sign up. To obtain a gmail account simply Google “ Gmail log in” to “Create” an email account. We recommend something similar to the following: ccastanos76@gmail.com. You will also need Google Drive. If you do not have Google Drive, simply download the app to your phone or computer.

- **Posting pictures/videos from phone.**

1. Under “76 FAMILY PHOTOS/VIDEOS” select “Uploads at Google Drive: CLICK HERE”.
2. Click on your folder.
3. Select the “+” sign.
4. Select “Upload file”
5. Select “Photos and Videos”
6. Select the photo/video you want to upload from your phone.
7. Select “Upload”
8. Check your folder to confirm the picture was uploaded.
9. Title your picture by selecting 3 dots to the right of the picture and select “Rename”.

- **Posting pictures/videos from your computer.**

1. Under “76 FAMILY PHOTOS/VIDEOS” select “Uploads at Google Drive: CLICK HERE”.
2. Right click on the folder.
3. Select “File Upload”.
4. Go to the folder on your computer with your pictures.
5. Select the picture.
6. Select “Open”
7. Check your folder to confirm the picture was uploaded.
8. Another option: Same as 1 and 2 above.
9. Reduce your screen and select the folder on your computer where the picture is. Then reduce the folder on your computer as well.
10. Simply drag and drop the picture from your computer file to your picture folder.

**YOU CAN ALSO VIEW YOUR CLASSMATE PICTURES/VIDEOS IN
THEIR FOLDERS AND COMMENT ON THEM IN THE 76 COMMUNITY .**